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| UNY (5).jpg  Universitas Negeri Yogyakarta | MATRIKS PROGRAM KERJA PPL UNY **TAHUN 2013** |

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| **NAMA SEKOLAH/LEMBAGA : SMA NEGERI 2 YOGYAKARTA** | **NAMA MAHASISWA : Ajeng Wijayanti** |
| **ALAMAT SEKOLAH/LEMBAGA : Jl. Bener, Tegalrejo, Yogyakarta** | **NO.MAHASISWA : 10314244027** |
| **GURU PEMBIMBING : Sudono, S.Pd** | **FAK./JUR./PRODI : FMIPA/PEND.KIMIA/PEND.KIMIA INTER** |

| **No.** | **Program/Kegiatan PPL** | | **Jumlah Jam Per Minggu** | | | | | | | | | | | | | **Jml Jam** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **I** | **II** | **III** | **IV** | **V** | **VI** | **VII** | **VIII** | **IX** | **X** | **XI** | **XII** |
|  |  | **Persiapan Mengajar** | | | | | | | | | | | | | | |
|  |  | **Observasi** | | | | | | | | | | | | | | |
| 1 | 1. Perencanaan | |  | 1 |  |  |  |  |  |  |  |  |  |  |  | 1 |
| 1. Pelaksanaan (observasi sekolah dan observasi pembelajaran kelas X dan XI) | |  | 4 |  |  |  |  |  |  |  |  |  |  |  | 4 |
| 1. Evaluasi & Tindak Lanjut | |  | 1 |  |  |  |  |  |  |  |  |  |  |  | 1 |
|  | **Persiapan Mengajar** | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 | Penyusunan silabus | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Perencanaan | |  |  | 2 |  |  |  |  |  |  |  |  |  |  | 2 |
| 1. Pelaksanaan | |  |  | 6 |  |  |  |  |  | 2 |  |  |  |  | 8 |
| 1. Evaluasi & Tindak Lanjut | |  |  |  |  |  |  |  |  | 1 |  |  |  |  | 1 |
|  | Penyusunan RPP | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3 | 1. Perencanaan | |  |  |  | 2 |  |  |  |  |  |  |  |  |  | 2 |
| 1. Pelaksanaan | |  |  |  | 15 |  |  | 6 |  |  |  | 12 |  |  | 33 |
| 1. Evaluasi & Tindak Lanjut | |  |  |  |  |  |  |  |  |  |  |  | 6 |  | 6 |
| 4 | Penyusunan Administrasi Guru | |  |  |  |  | 6 |  |  |  |  |  |  |  |  | 6 |
| 1. Perencanaan | |  |  |  | 2 |  |  |  |  |  |  |  |  |  | 2 |
| 1. Pelaksanaan | |  |  |  | 4 |  |  |  |  |  |  |  |  |  | 4 |
| 1. Evaluasi & Tindak Lanjut | |  |  |  | 1 |  |  |  |  |  |  |  |  |  | 1 |
| 5 | Penyusunan Bahan Ajar | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Perencanaan | |  |  |  |  |  |  |  |  | 1 | 1 |  |  |  | 2 |
| 1. Pelaksanaan | |  |  |  |  |  |  |  |  | 4 | 6 |  |  |  | 10 |
| 1. Evaluasi & Tindak Lanjut | |  |  |  |  |  |  |  |  | 2 | 1 |  |  |  | 3 |
| 6 | Konsultasi persiapan mengajar | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Perencanaan | |  |  |  |  |  |  |  |  | 1 |  |  |  |  | 1 |
| 1. Pelaksanaan | |  |  |  |  |  |  |  |  | 2 | 3 |  |  |  | 5 |
| 1. Evaluasi & Tindak Lanjut | |  |  |  |  |  |  |  |  |  | 2 |  |  |  | 2 |
|  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  | | | | | | | | | | | | | | |
| 7 | Praktik mengajar | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Perencanaan | |  |  |  |  |  |  |  |  | 6 | 10 |  |  |  | 16 |
| 1. Pelaksanaan | |  |  |  |  |  |  |  |  | 30 | 35 |  |  |  | 65 |
| 1. Evaluasi & Tindak Lanjut | |  |  |  |  |  |  |  |  | 4 | 6 |  |  |  | 10 |
| 8 | Pembuatan soal evaluasi siswa | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Perencanaan | |  |  |  |  |  |  |  |  |  | 1 |  |  |  | 1 |
| 1. Pelaksanaan | |  |  |  |  |  |  |  |  |  | 4 | 2 | 12 | 2 | 20 |
| 1. Evaluasi & Tindak Lanjut | |  |  |  |  |  |  |  |  |  |  |  |  | 1 | 1 |
| 9 | Evaluasi tugas dan hasil belajar siswa | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Perencanaan | |  |  |  |  |  |  |  |  |  | 2 |  |  |  | 1 |
| 1. Pelaksanaan | |  |  |  |  |  |  |  |  |  | 6 | 1 |  |  | 7 |
| 1. Evaluasi & Tindak Lanjut | |  |  |  |  |  |  |  |  |  | 2 |  |  |  | 2 |
| 10 | Analisis butir soal | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Perencanaan | |  |  |  |  |  |  |  |  |  |  |  | 1 |  | 1 |
| 1. Pelaksanaan | |  |  |  |  |  |  |  |  |  |  |  | 25 | 5 | 30 |
| 1. Evaluasi & Tindak Lanjut | |  |  |  |  |  |  |  |  |  |  |  |  | 2 | 2 |
| 13 | Merekap hasil nilai tugas, ulangan,dan presensi | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. Perencanaan | |  |  |  |  |  |  |  |  |  |  | 2 |  |  | 2 |
| 1. Pelaksanaan | |  |  |  |  |  |  |  |  |  |  |  | 10 |  | 10 |
| 1. Evaluasi & Tindak Lanjut | |  |  |  |  |  |  |  |  |  |  |  | 2 |  | 2 |
|  | **Jumlah Jam** | |  | | | | | | | | | | | | | **262** |

Yogyakarta, 28 September 2013

Mengetahui,

Kepala SMA Negeri 2 Yogyakarta Dosen Pembimbing Lapangan Mahasiswa

**Drs. H. Bashori Muhammad, MM** **Togu Gultom, M.Pd, M.Si Ajeng Wijayanti**

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